

TIPP GARMENT CHECKLIST

<u>Date:</u>	<u>Time:</u>	<u>No.:</u>	
<u>Company Name:</u>	<u>Registered Owner:</u>		
<u>On-site Manager/Supervisor:</u>			
<u>Location address:</u>			
<u>Telephone No.:</u>	<u>Fax No.:</u>		
<u>Business opened on site:</u>	<u>Began as business:</u>		
<u>No. of employees:</u>	<u>women:</u>	<u>men:</u>	<u>payroll:</u>
(1) Log 200 (if >10 EEs)		14301a1	Yes No
(2) IIPP			
1) written program		3202a	Yes No
2) inspection & training records		3203b	Yes No
(3) First aid kits (adequate material)		3400c	Yes No
(4) General Physical Requirements			
1) aisles at least 24" wide, 28" exits -		3272b	Yes No
2) materials stacked safely		3241c	Yes No
3) elevated areas (>30") guarded		3210a	Yes No
4) wall openings (>30" tall, >18" wide)		3211	Yes No
(5) General Sanitation Requirements			
1) general workplace, passages, storerooms: clean, orderly, sanitary		3362a	Yes No
2) free from nails, splinters, loose boards, unnecessary holes and openings		3362c	Yes No
3) free from garbage, waste		3362e	Yes No
4) free of vermin, rats, flies, etc.		3362f	Yes No
(6) Fire Extinguishers			
1) units mounted, identified, accessible		6151c	Yes No
2) units fully charged and operable		6151c4	Yes No
3) visually checked monthly		6151e2	Yes No
4) annual maintenance documented		6151e3	Yes No
5) EEs trained in use (initial/annual)		6151g	Yes No

(7) Restrooms

1) sufficient number of restrooms (1-15: 1; 16-35: 2; 36-55: 3; 56-80: 4)	3364a	Yes	No
2) clean, working, accessible w/in 200 ft	3364b	Yes	No
3) adequate toilet paper	3364d	Yes	No
4) privacy with door latch	3365	Yes	No
5) washing facility accessible	3366a	Yes	No
6) washing fac sanitary, operable	3366b	Yes	No
7) washing fac has water, cleansing agent	3366d	Yes	No
8) hand towels, cloth, blowers	3366e	Yes	No
9) free of rats, vermin, insects	3362f	Yes	No

(8) Exits

1) free of obstructions	3219a	Yes	No
2) sufficient number of exits (at least 1; min 2 if >10 EEs, upper floors)	3228a	Yes	No
3) safe discharge to public accessway	3227a	Yes	No
4) travel distance <150-200 ft	3222b	Yes	No
5) exit way free of high hazards	3225d	Yes	No
6) exit way width >28 inches	3229b	Yes	No

(9) Drinking water

1) adequate potable water	3363a	Yes	No
2) clean and sanitary condition	3363b	Yes	No
3) no use of common cup for EEs	3363e	Yes	No

(10) Pressure vessels

1) permit to operate (>1.5 cft; >150 psi; 5 yrs)	461a	Yes	No
2) permit posted under glass nearby	461c	Yes	No
3) "automatic stop" warning sign	3320	Yes	No
4) v-belt guarded	4070a	Yes	No
5) Boilers: hot surfaces guarded	3308	Yes	No

(11) Machine Guarding (Sewing and Others)

1) Sewing machines: lower belt guarded	4475a	Yes	No
2) Sewing machines: upper belt guarded (minimum dimensions)	4475b	Yes	No
3) v-belts below 7 ft guarded	4070a	Yes	No
4) circular knives guarded	4464	Yes	No
5) reciprocating knives guarded	4476a1	Yes	No
6) rotary knife machines guarded	4476a2	Yes	No
7) rivet machines pt. of op. guarded	4216a	Yes	No
8) grinder wheel guarded with hood	3577b	Yes	No
9) grinder work rests (<1/8")	3577e	Yes	No
10) grinder tongue guards (<1/4")	3578g	Yes	No
11) grinder secured to floor	3328d	Yes	No

(12) Electrical Hazards

1) electrical equipment free from recognized hazards (frayed wires, plugs, etc.)	2340.1	Yes	No
2) electrical panels workspace (36" d x 30" w)	2340.16b	Yes	No
3) electrical panels energized parts guarded	2340.17a	Yes	No
4) electrical panels marked for V, current	2340.21	Yes	No
5) electrical panels have directories	2340.22a	Yes	No
6) discontinued circuits removed or maintained as if in use	2340.24	Yes	No
7) electrical equip plugs have ground pins	2395.59b	Yes	No
8) flexible cords used as permitted	2500.8a	Yes	No
9) flexible cords free of splice/tap	2500.9a	Yes	No
10) flexible cords have strain relief	2500.10a	Yes	No
11) electrical outlet polarities correct	2350.11	Yes	No
12) fixtures, lamps, outlets free of live parts normally exposed to contact	2510.4	Yes	No

(13) Tagging Guns (BBP)

1) written Exposure Control Plan	5193c1A	Yes	No
2) alternate IIPP procedures	3203a	Yes	No
3) HBV vaccine offered/declined	5193f2	Yes	No
4) BBP training completed	5193g2	Yes	No
5) BBP training documented	3203b2	Yes	No

(14) Respiratory Protection Program

1) written program	5144f1	Yes	No
2) EE medical evaluation	5144h	Yes	No
3) EE individual fit-testing	5144f2	Yes	No
4) RPP training completed	5144c	Yes	No
5) RPP training documented	3203b2	Yes	No
6) proper respirator storage	5144d	Yes	No

(15) Hazard Communication Program

1) written program	5194e1	Yes	No
2) inventory of hazardous substances	5194e1A	Yes	No
3) container labels	5194f	Yes	No
4) MSDSs available on site	5194g	Yes	No
5) Hazcom training completed	5194h1	Yes	No
6) Hazcom training documented	3203b2	Yes	No

Citation Information

- measurements
- location information
- equipment ID numbers
- photograph
- employee exposure

Equipment Information

Sewing machines: on-site: in use:

Rivet machines: on-site in use/ID:

Cutters: on-site: in use/ID:

Boilers: on-site: in use:

Irons: on-site: in use/ID:

Tagging guns: on-site: in use/ID:

Others: